



Circ, Inc
Project Manager I, Cellulosic Materials Processing & Development
May, 2022

About Circ

Circ is on a mission to power the clean closet with enhanced recycling technology that (re)sources nature's raw ingredients from global textile waste, promoting a truly circular ecosystem for the fashion industry. We aim to entirely eliminate the need for virgin resources and create a world where nothing goes to waste.

With sharp minds and soft hearts, our team of global scientists and business innovators have come together to solve big problems and are tackling one of the most damaging and polluting industries on the planet. Our mission is mighty, and so is our culture. We're the kind of do-ers who chase the seemingly impossible until we can say that it can in fact be done. At Circ you can expect warm smiles, wicked smarts, and the chance to really change the world.

Opportunity

As Circ continues on an exciting growth phase, we are looking for a project manager, who will work closely within the material science & product development team, mainly focusing on the research and development of the cellulosic stream projects.

In this role, the successful candidate will take a leading role to support and coordinate with the processing team and the material QA/QC team to ensure the Circ™ cellulosic material and the products will meet the Circ's manufacturing partners and/ or the business clients requirements.

Qualifications

- BS or MS degree in the chemical engineering, materials science, chemistry, or related field
- Excellent team player with high emotional intelligence
- High aptitude for analytical chemistry, writing, data management, and analysis
- Ability to prioritize tasks, with good adaptability for a fast-paced environment
- Detail oriented and able to follow-through in a timely manner
- Desire to learn new concepts, systems, process, and techniques
- Problem-solving and can-do attitude
- Comfortable wearing many hats; pitching in where the team needs help



Responsibilities

The position of Project Manager I, Cellulosic Material Steam, can expect to perform some of or all of the following:

- Planning, manage the analytical needs for Circ™ cellulosic material and product development
- Documentation of quality and processing procedures
- Coordinate with the Processing Team and the Material QA/QC Team to review data and consolidate analysis results in company systems
- Actively engage with the external R&D collaboration resources to facilitate the investigation of new projects and to indicate the advantages for the material and product development
- Plan, run and test experiments supporting cellulosic material and process development
- Coordinate with the Operation Team on Circ product inventory quality assurance

Accountabilities

1. Support and drive research and development activities
2. Manage track project progress and to communicate within the team and the cross-functional teams
3. Ensure all action items are properly documented, provide reports and presentations

Diversity, Equity & Inclusion at Circ

We believe an equitable and inclusive work environment and a diverse, empowered team are key to achieving our mission. We're looking for candidates who can expand our culture and challenge business as usual. We strive to foster an environment where all team members can bring their whole selves to work, by their own definition, and we strive to provide all candidates with an equitable and accessible recruitment process.

We provide equal employment opportunities to all team members and applicants for employment without regard to race, color, religion, sex, national origin, age, disability, sexual orientation, gender identity or expression, veteran status, or genetics.



In addition to federal law requirements, we comply with applicable state and local laws governing nondiscrimination in employment in every location in which the company has facilities.

This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.

If we can offer accommodations for you in the recruitment process, or if you have feedback on how to make our recruiting more equitable or accessible, please let us know!

Contact/Application Submission: Please submit resume, cover letter, and 3 references to info@circ.earth. No phone calls or information requests will be answered.